



Springwood School Technology Acceptable Use Policy 2026-2027

Technology is to be used on the Springwood School campus for educational purposes. It is a privilege, not a right, to use the school's technology resources. Computers are issued as a learning tool while you are enrolled at Springwood School. The computer remains the property of Springwood School and is leased to you as part of tuition. 7th and 8th Grade students will be issued a computer, charger, and carrying case. 9th – 12th Grade students will be issued a computer, a charger, and have the option to receive a carrying case. 7th – 12th grade student computers must be brought to school, fully charged, and then taken home each day. K-6th grade students will be assigned a computer to use during the school day. K-6th grade devices may not be taken home. If a school-issued computer, charger, or carrying case is lost or damaged, students will be charged. These charges must be paid before the student will be allowed to take exams.

Students will take full responsibility for their actions and use school technology resources solely for educational purposes. Students are expected to conduct themselves in a manner that is moral, ethical, and legal when using school-issued technology resources. Springwood School reserves the right to determine whether a student's use of technology violates these guidelines and to take disciplinary action, including removing a student's ability to use a device accordingly. The consequences of inappropriate technology use may include the loss of the privilege to use school technology resources. Severe infractions will be addressed as disciplinary issues. Students will not be excused from class assignments due to the loss of their technology privileges.

Please read and initial each of the following examples of unacceptable use of school technology resources:

- ☐ Damaging or vandalizing a device
- ☐ Sharing or using another student's or teacher's passwords or device
- ☐ Playing games, instant messaging, entering chat rooms, reading or posting to personal social networks
- ☐ Accessing, submitting, posting, publishing, forwarding, downloading, scanning, or displaying inappropriate materials that are defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, insulting, harassing, and/or illegal
- ☐ Plagiarizing, misusing copyright laws, or disobeying any local, state, or federal laws.
- ☐ Gaining access or attempting to gain access to networks, computers, or data that students are unauthorized to access
- ☐ Tampering with the configuration or security settings of school technology resources
- ☐ Violating copyright rules for the distribution and use of software or other materials
- ☐ Damaging any data belonging to someone else
- ☐ Sending unwanted or mass emails, spamming
- ☐ Using school technology resources for financial or personal gain
- ☐ Violating any school policies, procedures, or guidelines while using school technology resources

I understand and will abide by the Springwood School Technology Acceptable Use Policy. I further understand that any violation of the Springwood School Technology Acceptable Use Policy may result in the loss of my school technology privileges, as well as other disciplinary action.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____